



Mine Rooms

MANUAL DOCUMENT

(Manager)

Version 0.1

3/07/2024





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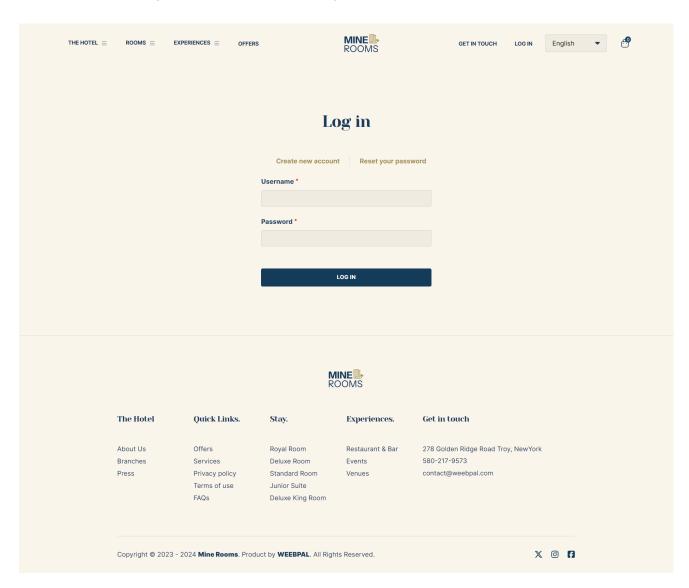
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1. Login

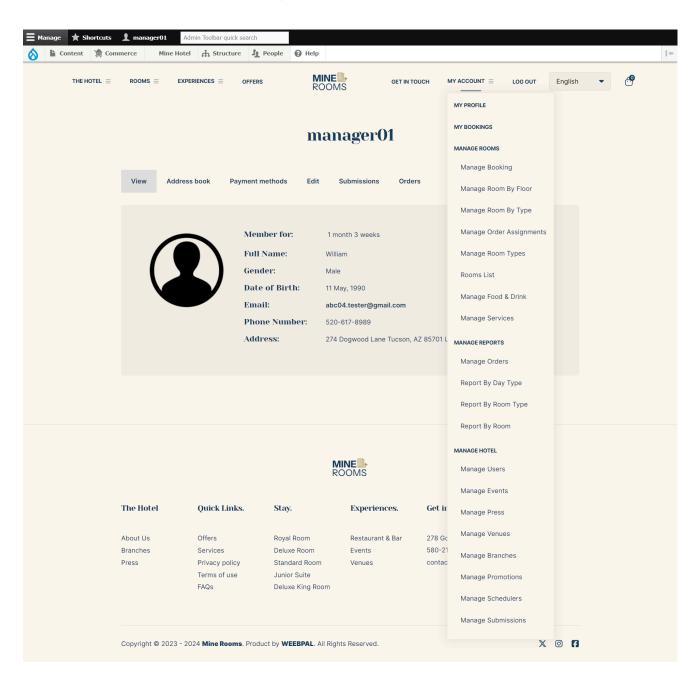
URL: https://hotel.stage.mine-rooms.com/user/login







2. Menu item when hover my account

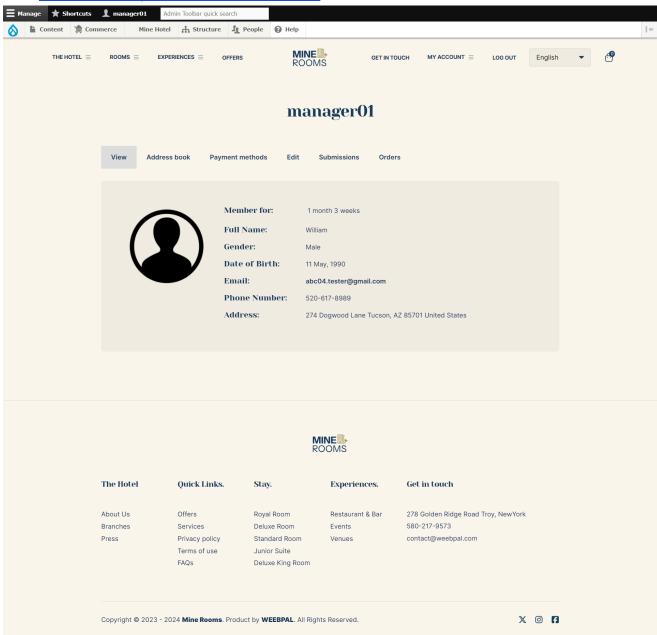






3. My profile

URL: https://hotel.stage.mine-rooms.com/user/12

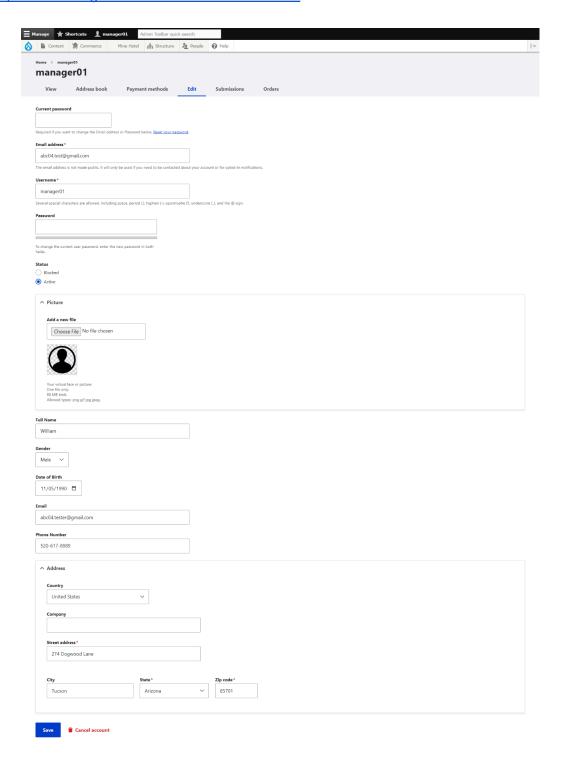






3.1. Edit Account

URL: https://hotel.stage.mine-rooms.com/user/12/edit

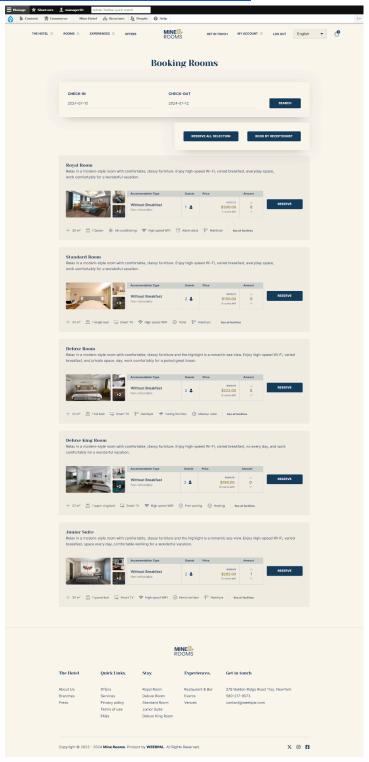






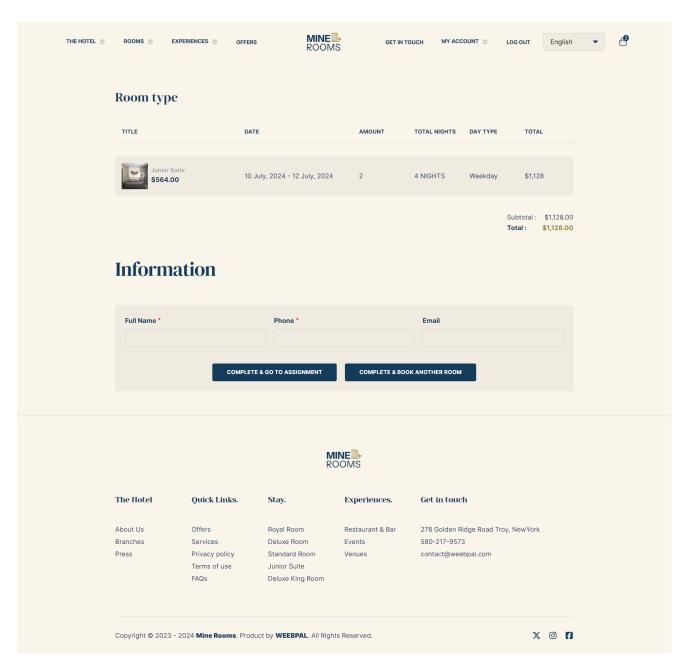
4. Book by hotel

URL: https://hotel.stage.mine-rooms.com/reception/checkout







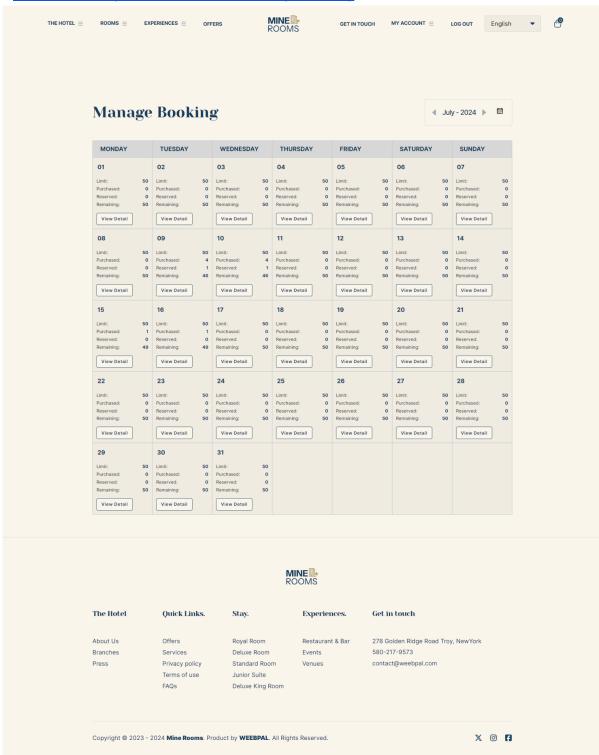






5. Manage Booking

URL: https://hotel.stage.mine-rooms.com/manage/booking







6. Manage Room By Floor

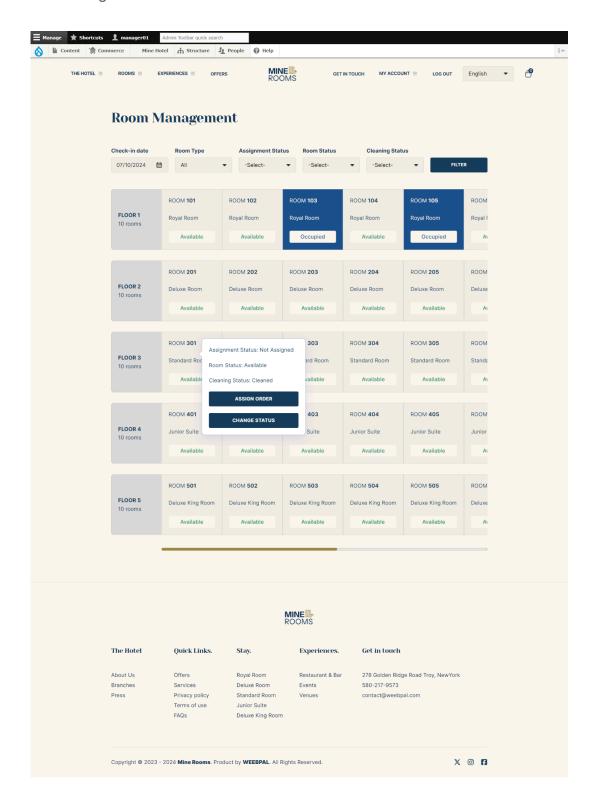
URL: https://hotel.stage.mine-rooms.com/manage/room-management





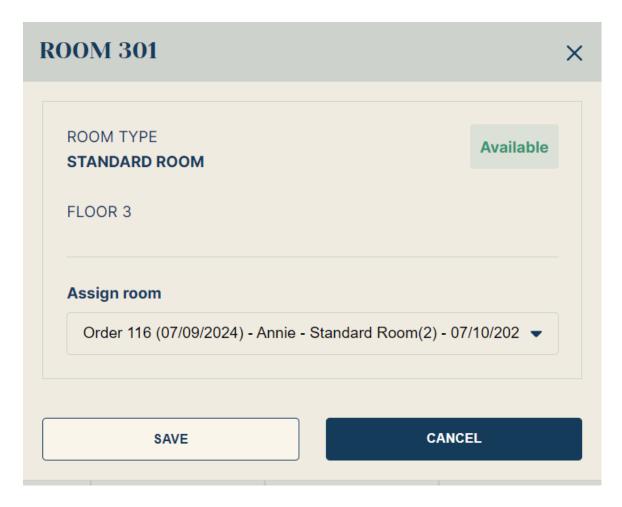


6.1. Assign Order





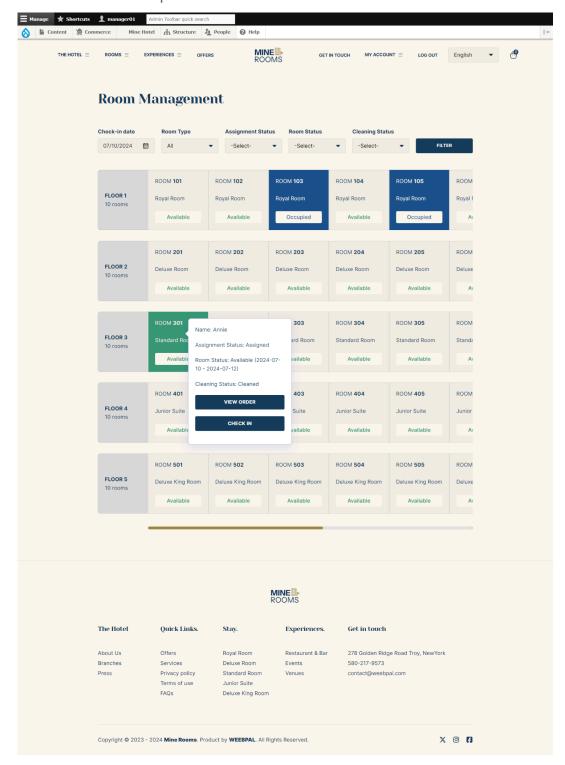






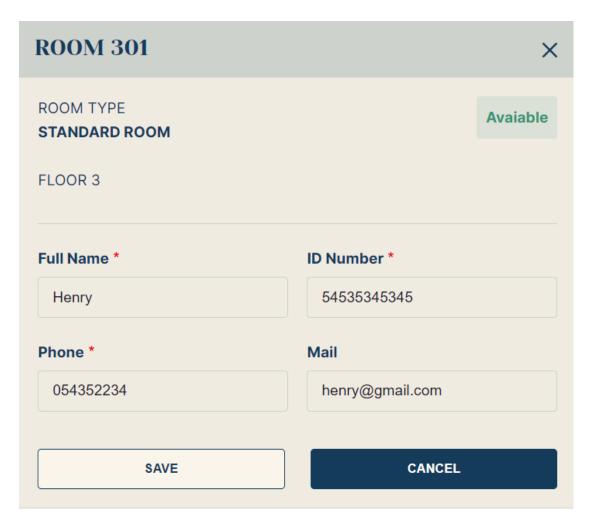


6.2. Checkin and input information customer











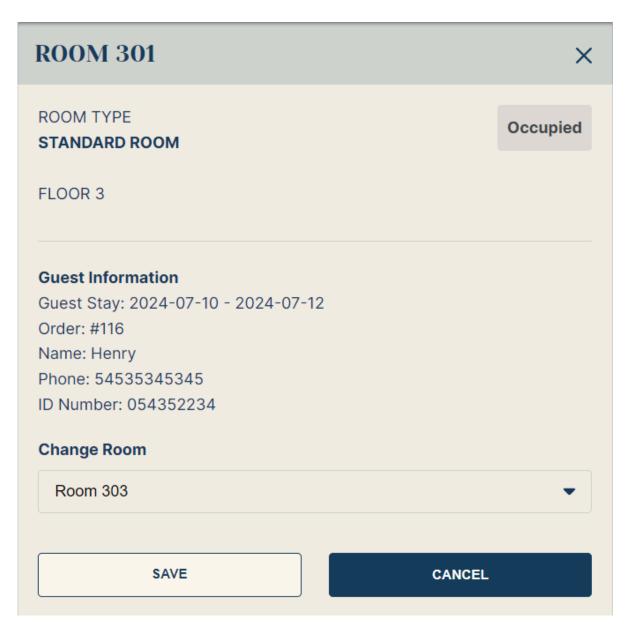


6.3. Change Room





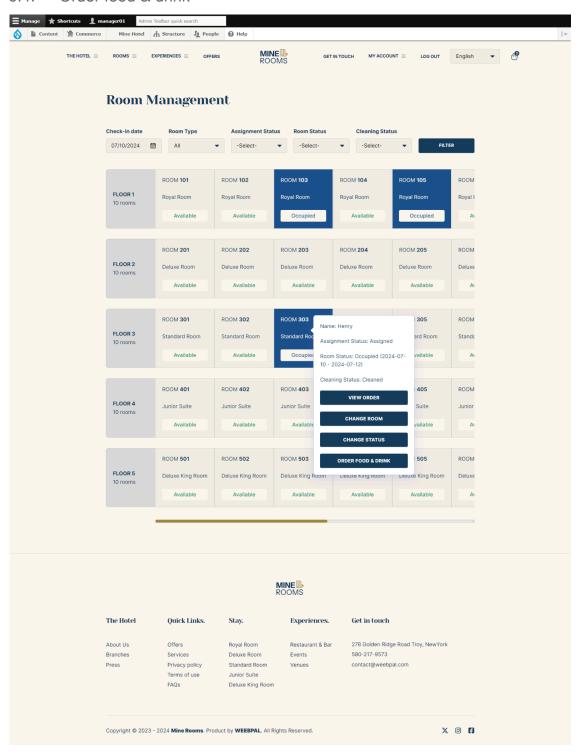








6.4. Order food & drink





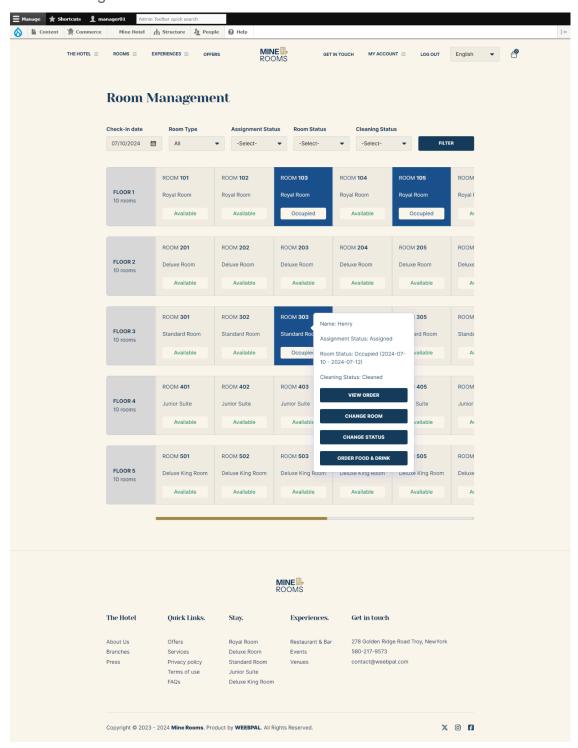


BOOKING FOOD				×
Food & Drink	Name	Price	Quantity	
Food	Burrata & San Daniele	\$38.00	0	
	Steak Egg	\$17.00	0	
	Veggies	\$8.00	0	
	Bread Options	\$18.00	0	
	Eggs Royale	\$12.00	0	
	Crab Noodle Soup	\$50.00	0	
	Proteins	\$12.00	0	
	Wagyu Beef Salad			_
СОМРІ	LETE ORDER	CA	NCEL	





6.5. Change status







CHANGE ROOM STATUS	×
Room:	303
Room Type:	Standard Room
Room Status * Waiting for checkout	•
SAVE	



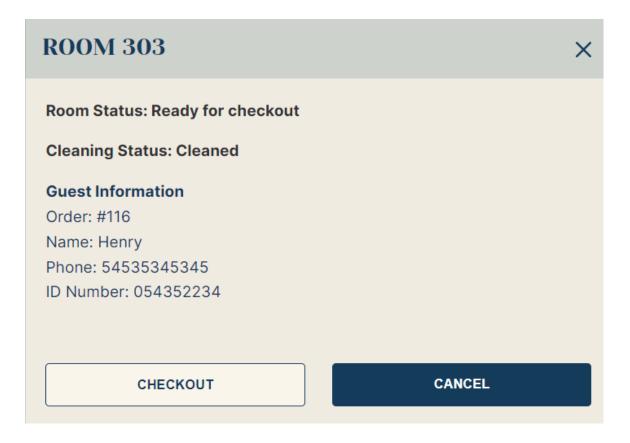


6.6. Checkout room





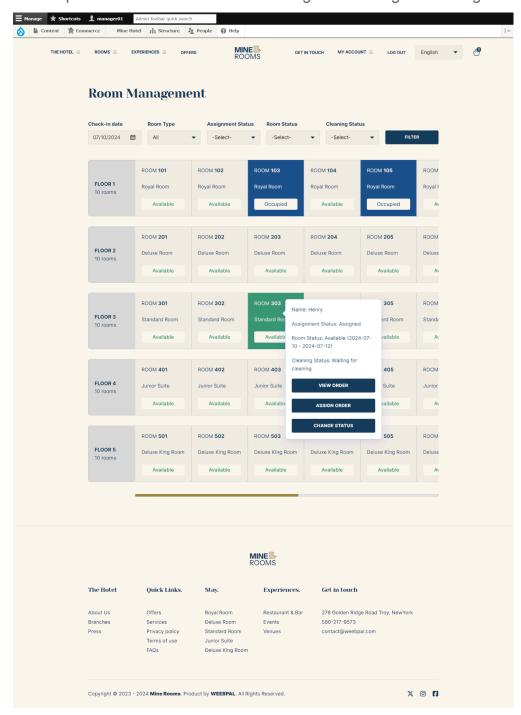








6.7. Complete checkout and status cleaning room change to waiting for cleaning







7. Manage Room By Type

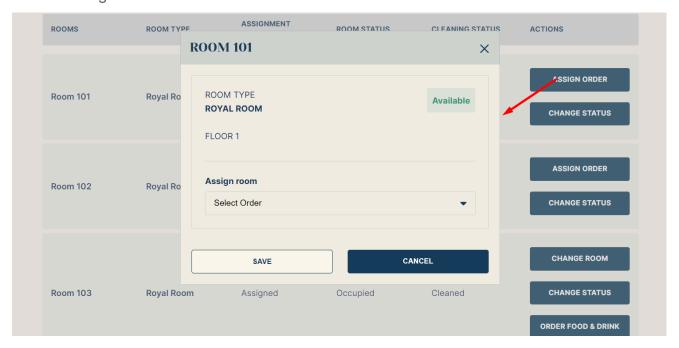
URL: https://hotel.stage.mine-rooms.com/manage/room-status



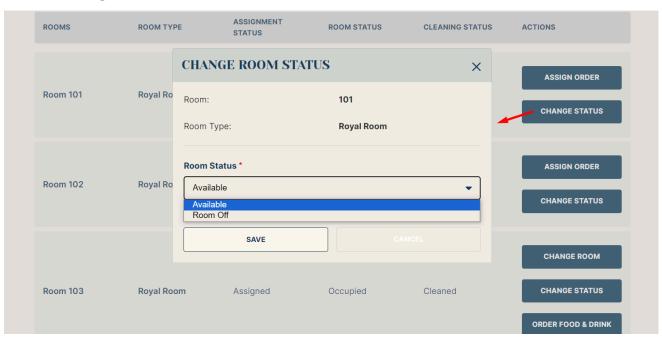




7.1. Assign Order



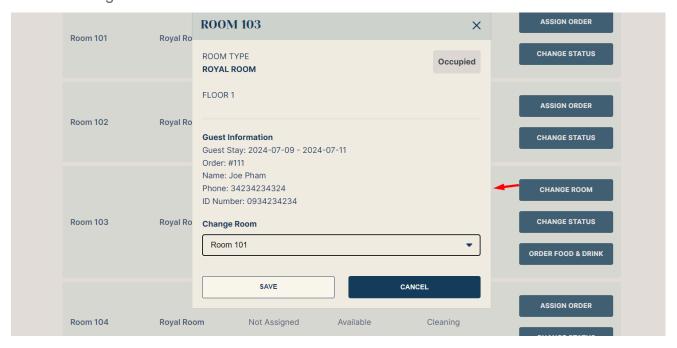
7.2. Change status



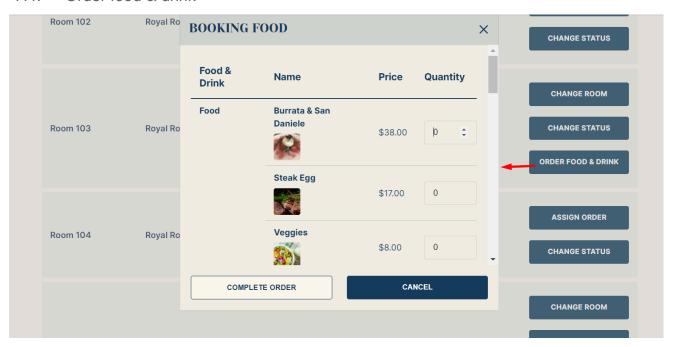




7.3. Change room



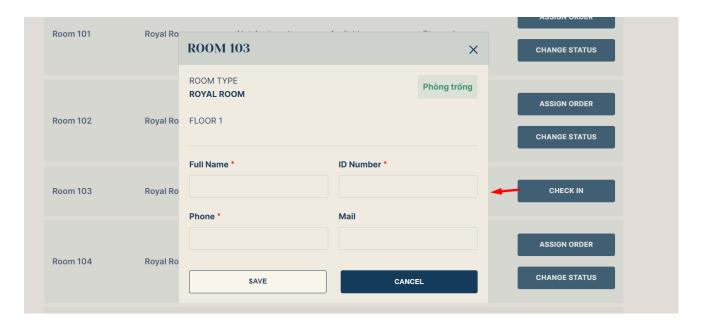
7.4. Order food & drink



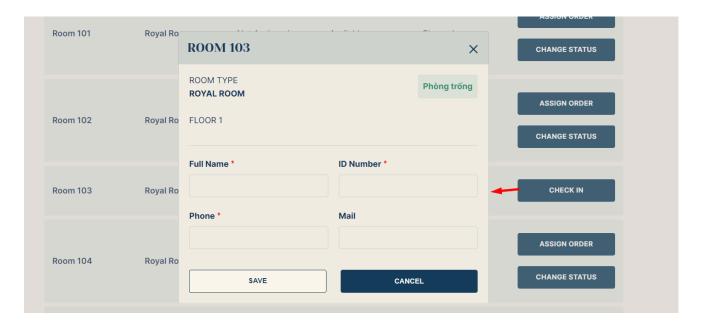




7.5. Check-in room



7.6. Check-out room

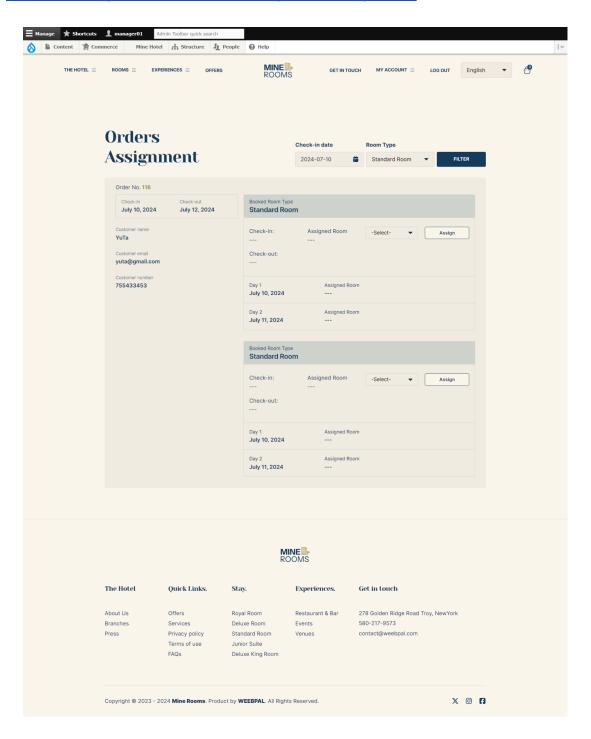






8. Manage Order Assignments

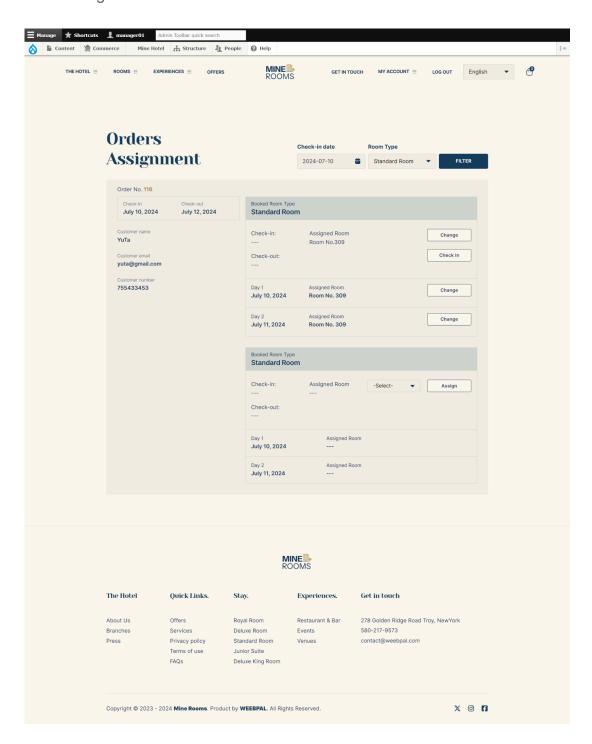
URL: https://hotel.stage.mine-rooms.com/manage/order-assignments







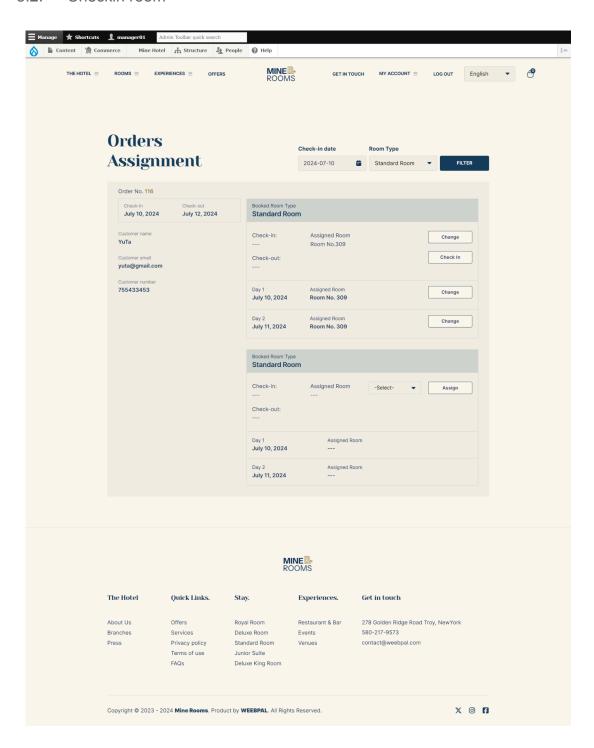
8.1. Assign Room





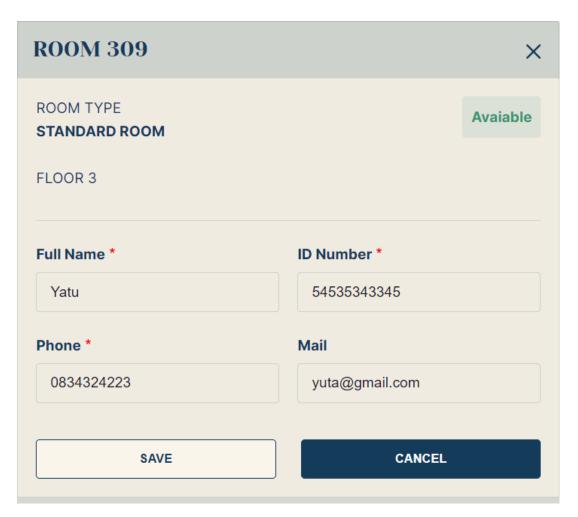


8.2. Checkin room





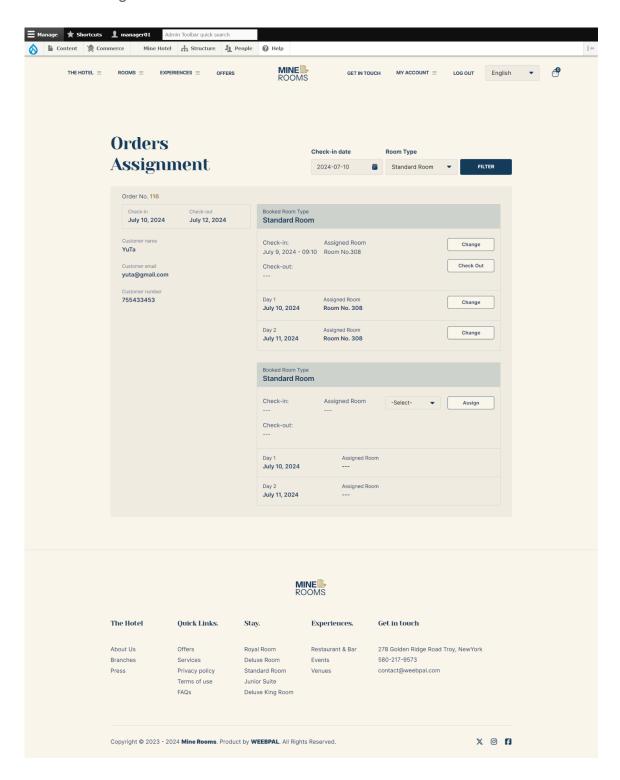








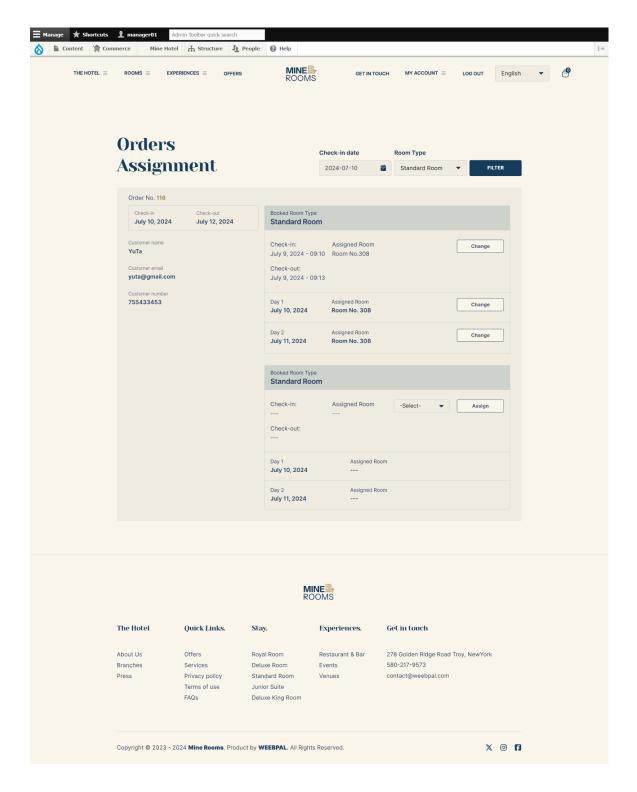
8.3. Change room







8.4. Checkout room

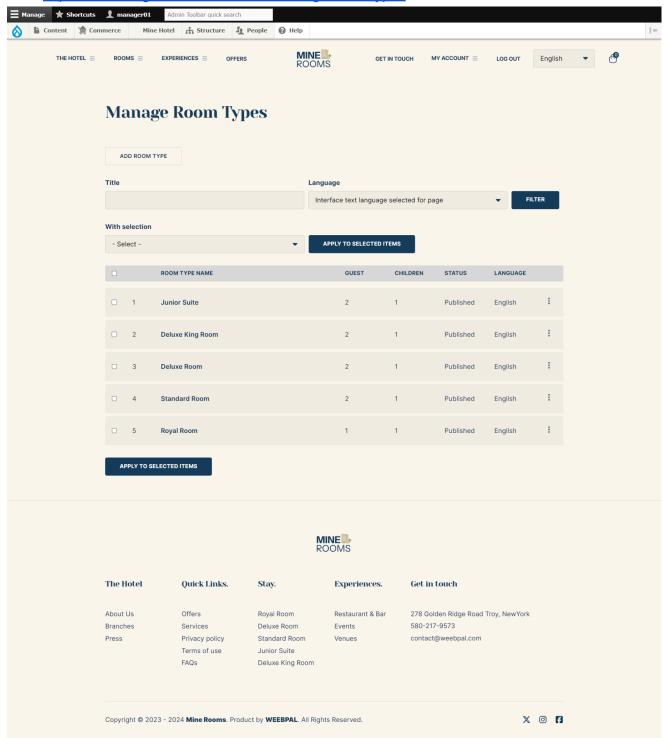


9. Manage Room Types





URL: https://hotel.stage.mine-rooms.com/manage/room-types

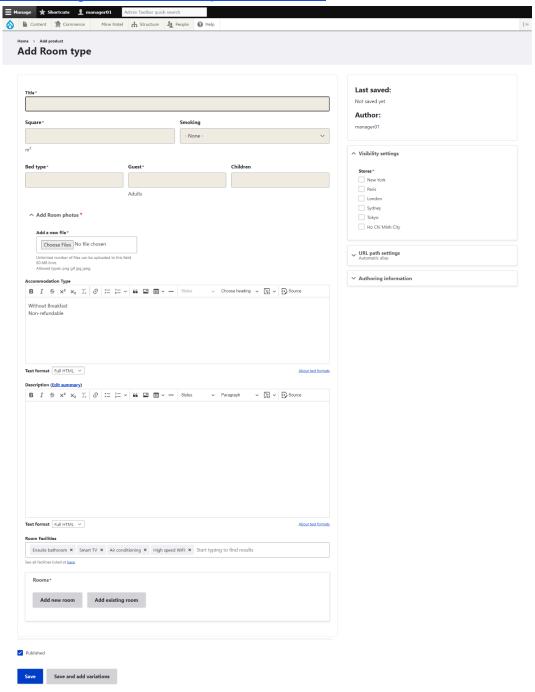






9.1. Add room type

URL: https://hotel.stage.mine-rooms.com/product/add/room

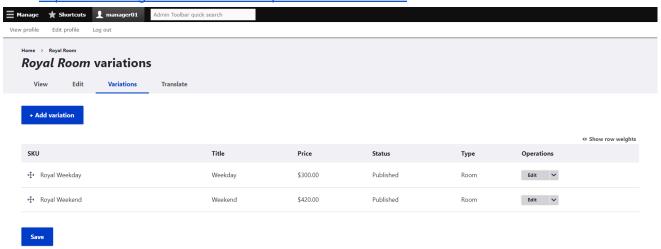






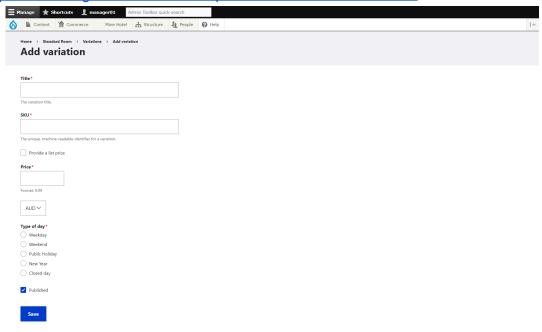
9.2. Manage Price Room Type

URL: https://hotel.stage.mine-rooms.com/product/98/variations



9.3. Add price room type

URL: https://hotel.stage.mine-rooms.com/product/98/variations/add/room

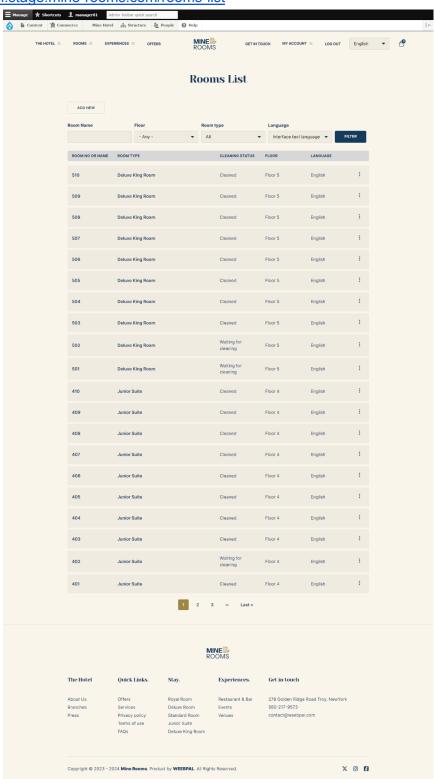






10. Room list

URL: https://hotel.stage.mine-rooms.com/rooms-list

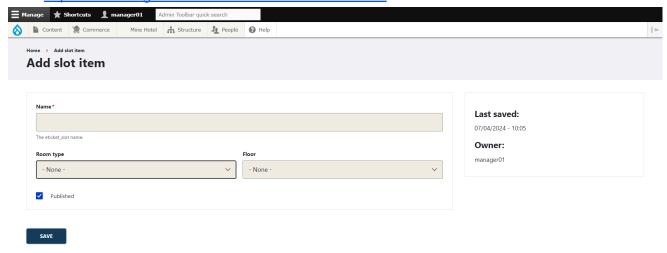






10.1. Add room

URL: https://hotel.stage.mine-rooms.com/room/add/default

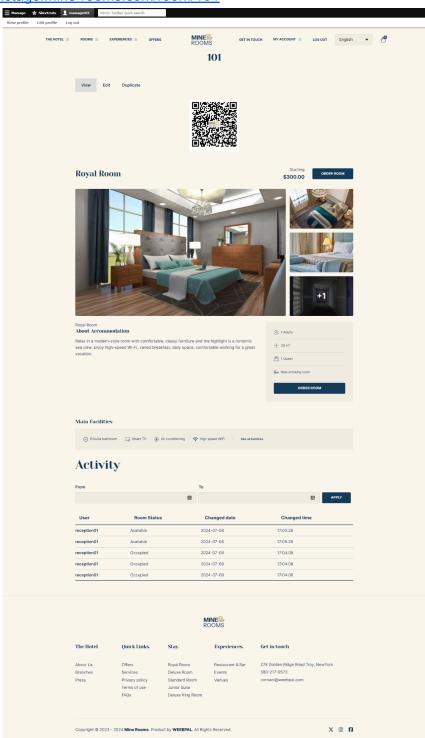






10.2. QR code room

URL: https://hotel.stage.mine-rooms.com/room/101

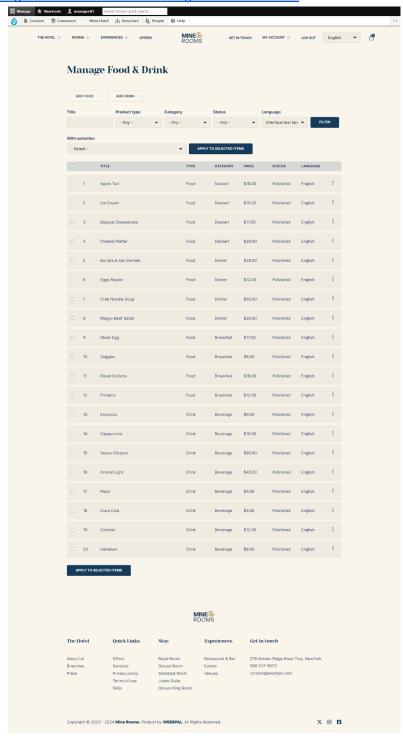






11. Manage Food and Drink

URL: https://hotel.stage.mine-rooms.com/manage/food-and-drink

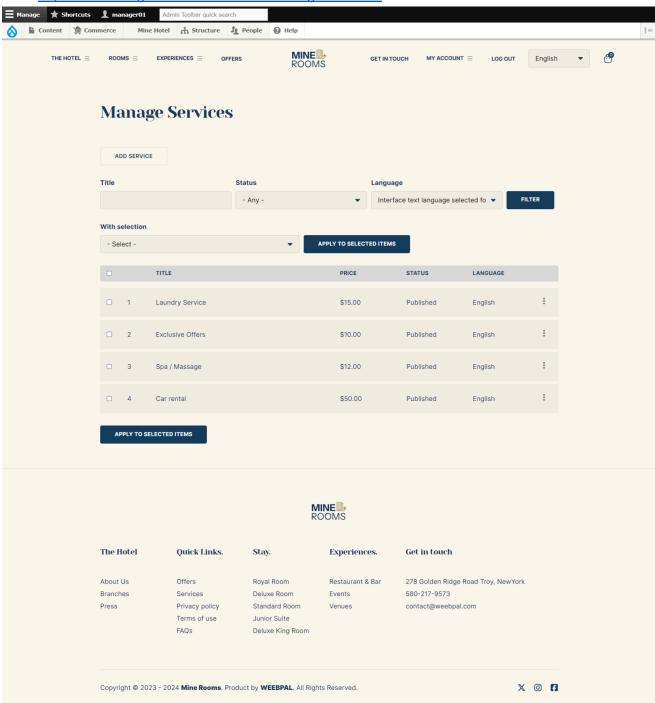






12. Manage Services

URL: https://hotel.stage.mine-rooms.com/manage/services

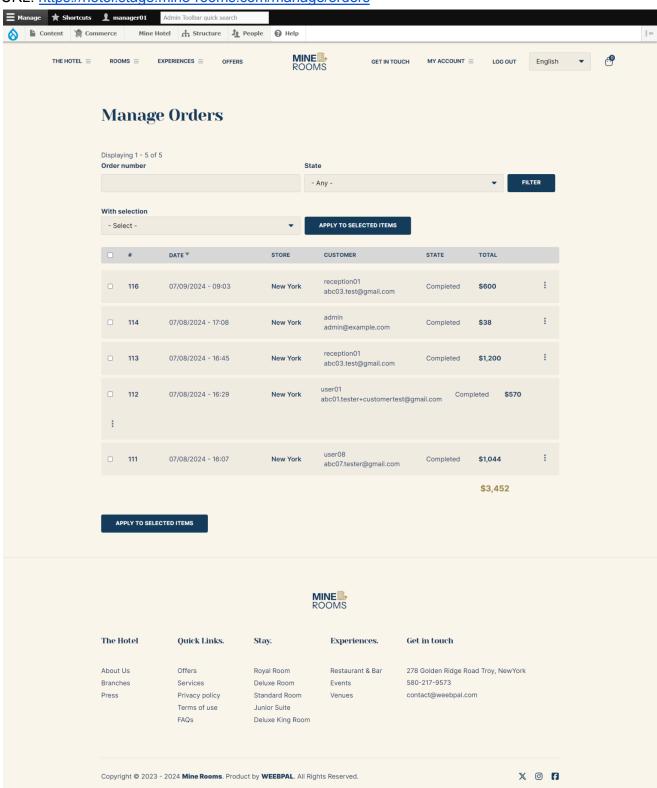






13. Manage Orders

URL: https://hotel.stage.mine-rooms.com/manage/orders

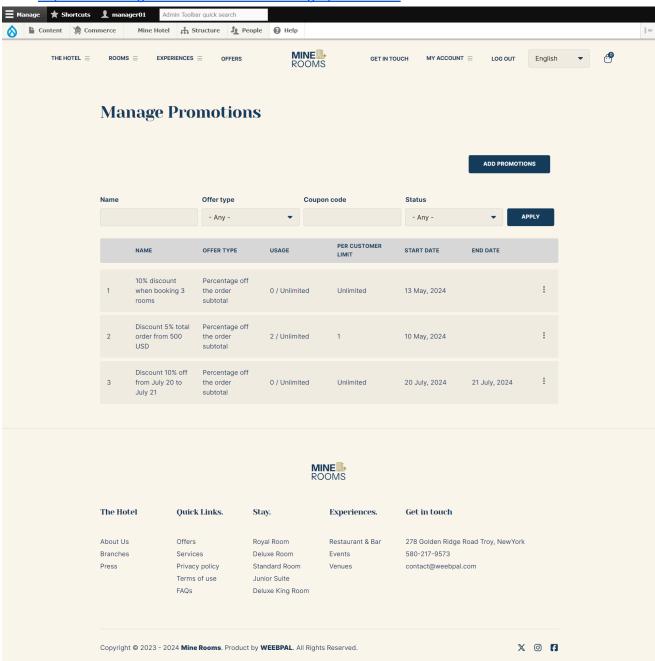






14. Manage Promotions

URL: https://hotel.stage.mine-rooms.com/manage/promotions

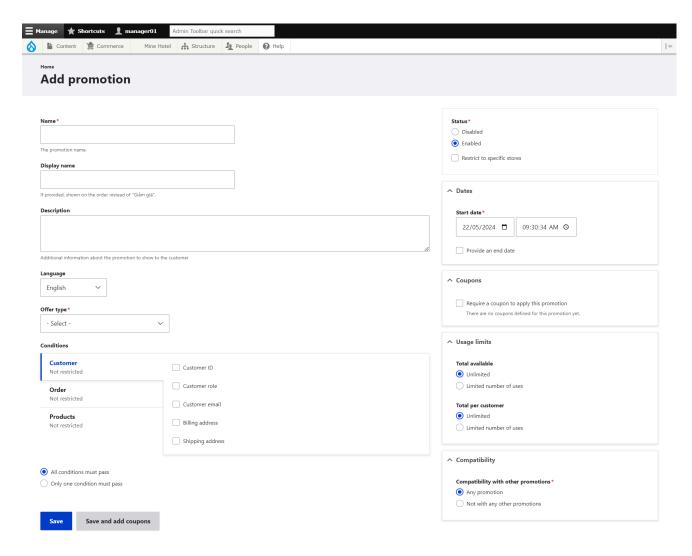






14.1. Add promotion

URL: https://hotel.stage.mine-rooms.com/promotion/add

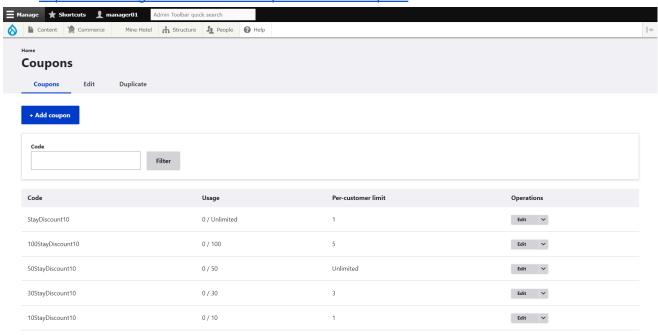






14.2. Manage coupons

URL: https://hotel.stage.mine-rooms.com/promotion/4/coupons

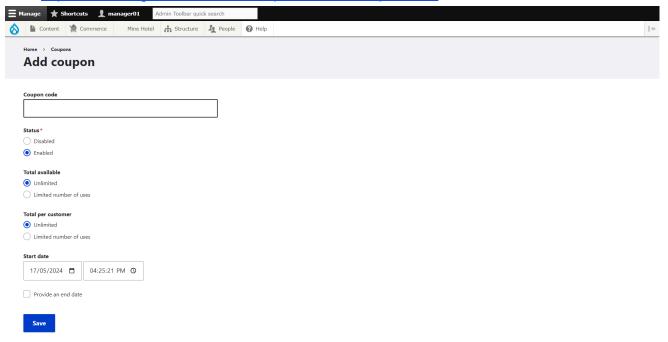






14.3. Add coupons

URL: https://hotel.stage.mine-rooms.com/promotion/4/coupons/add

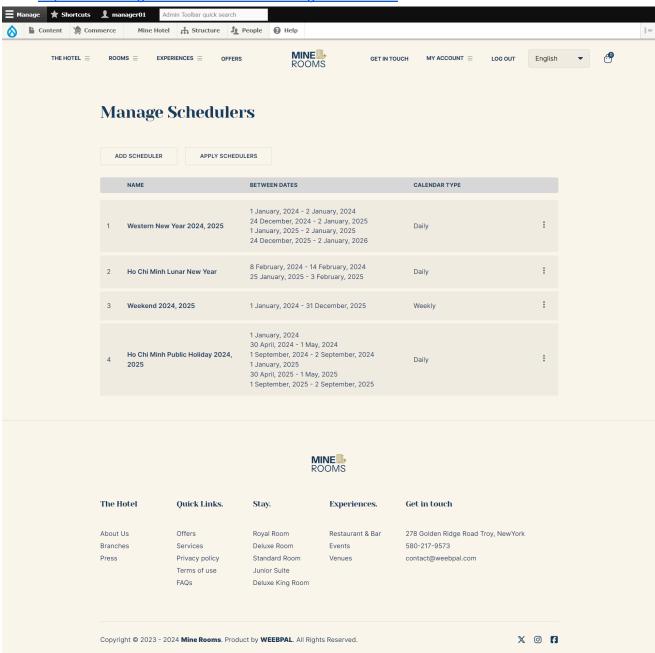






15. Manage Schedulers

URL: https://hotel.stage.mine-rooms.com/manage/schedulers

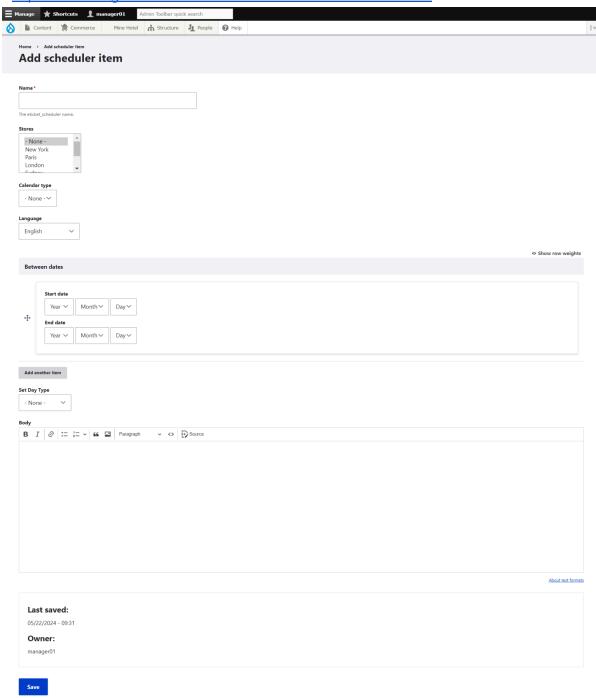






15.1. Add scheduler

URL: https://hotel.stage.mine-rooms.com/eticket-scheduler/add/default

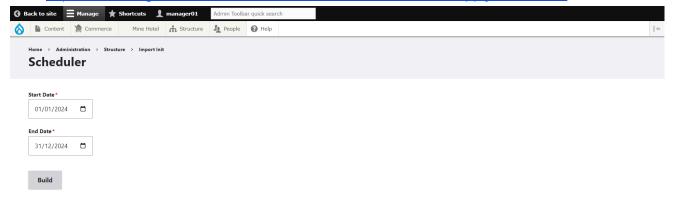






15.2. Apply schedulers

URL: https://hotel.stage.mine-rooms.com/admin/mine-hotel-structure/apply-schedulers

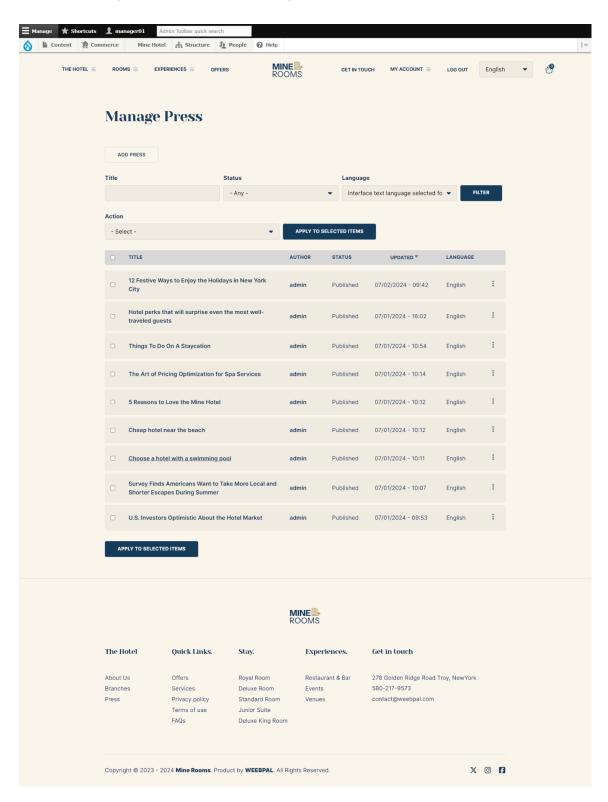






16. Manage Press

URL: https://hotel.stage.mine-rooms.com/manage/press

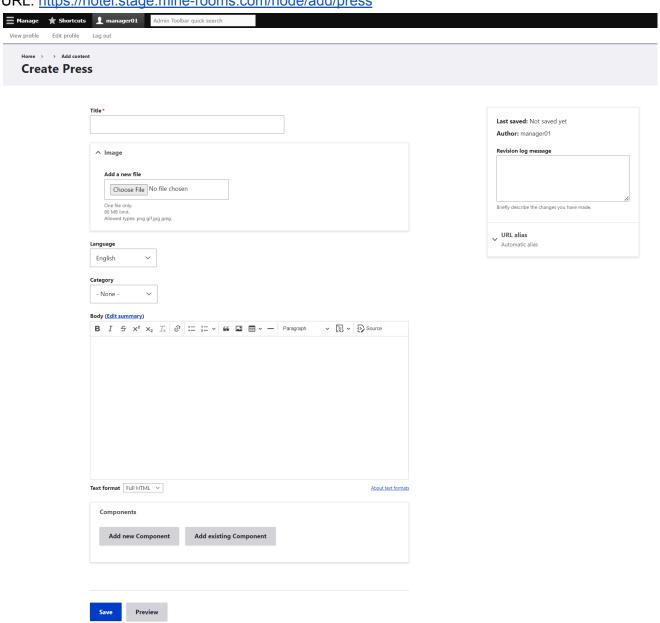






16.1. Add press

URL: https://hotel.stage.mine-rooms.com/node/add/press

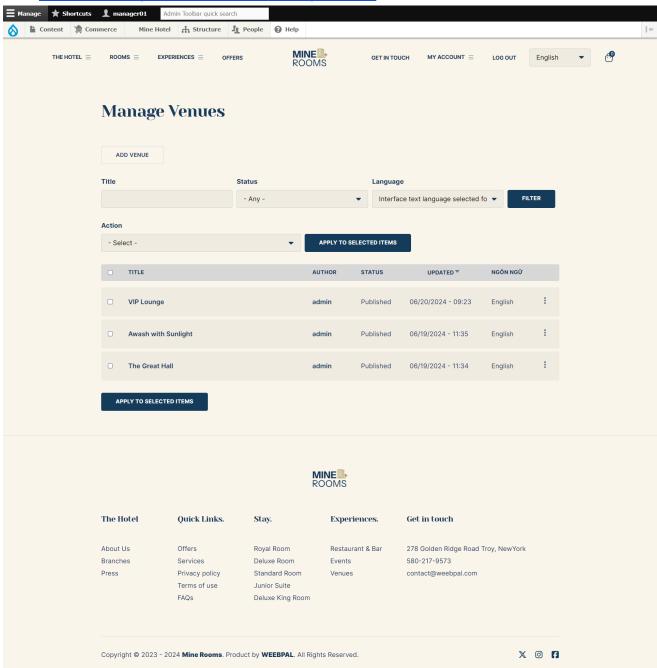






17. Manage Venues

URL: https://hotel.stage.mine-rooms.com/manage/venues

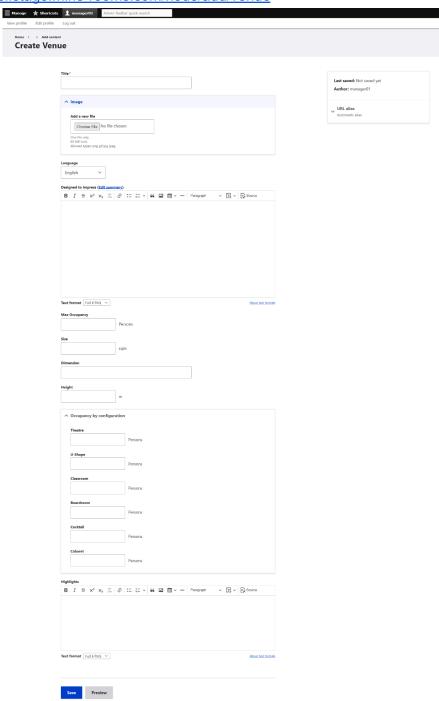






17.1. Add Venue

URL: https://hotel.stage.mine-rooms.com/node/add/venue

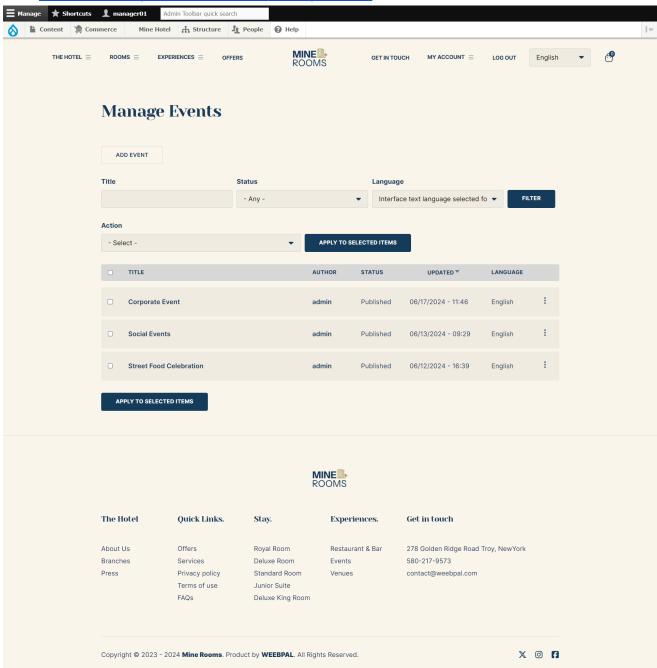






18. Manage Events

URL: https://hotel.stage.mine-rooms.com/manage/events

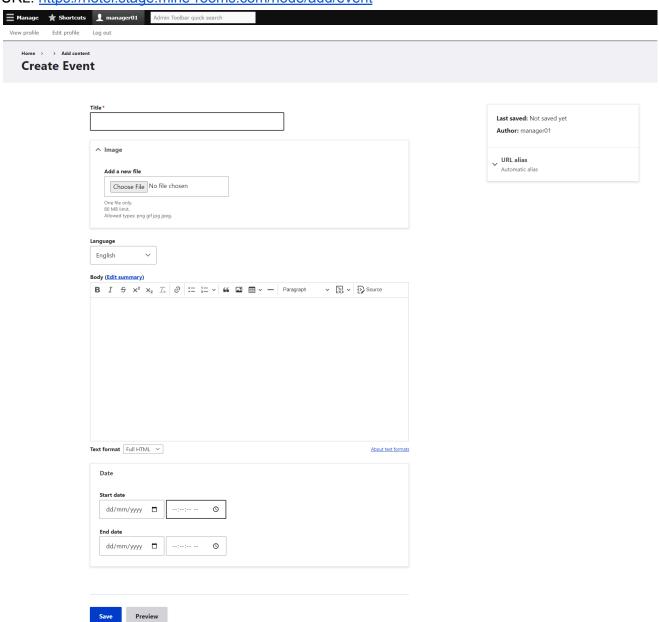






18.1. Add event

URL: https://hotel.stage.mine-rooms.com/node/add/event

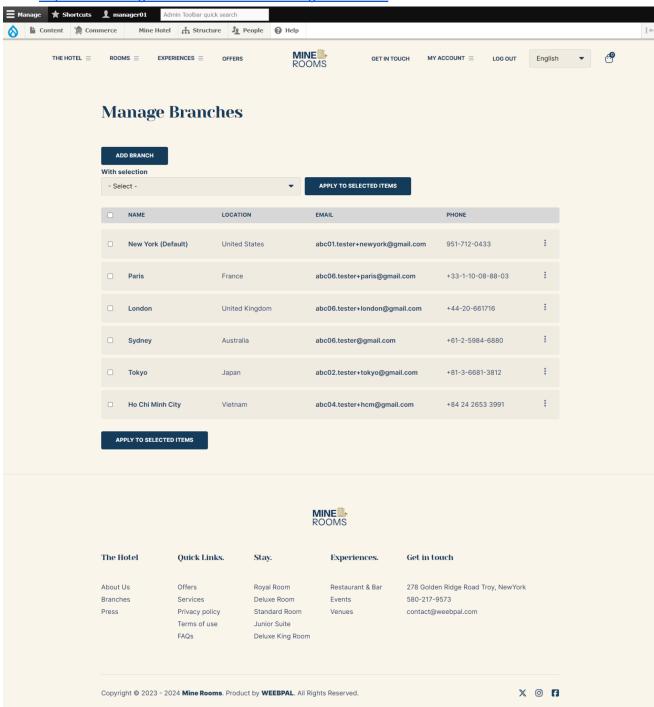






19. Manage Branches

URL: https://hotel.stage.mine-rooms.com/manage/branches

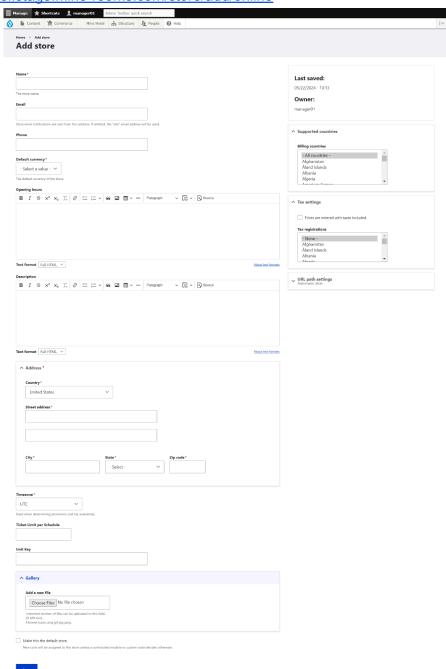






19.1. Add branch

URL: https://hotel.stage.mine-rooms.com/store/add/online

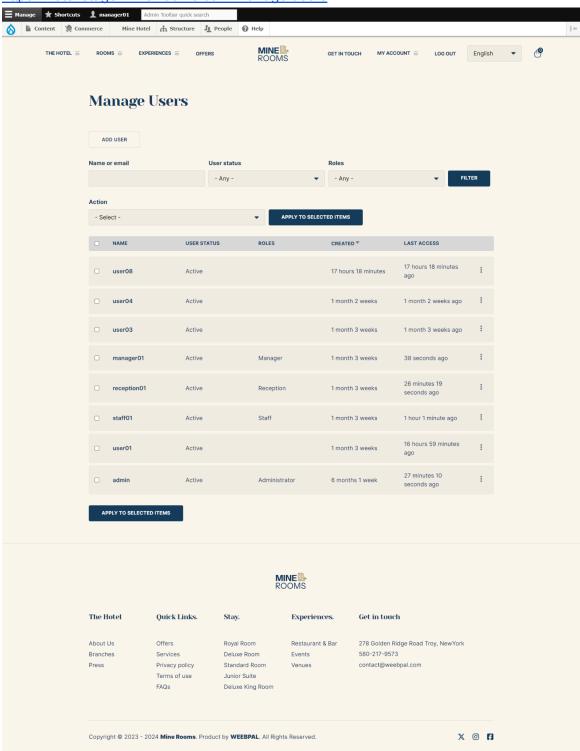






20. Manage Users

URL: https://hotel.stage.mine-rooms.com/manage/users

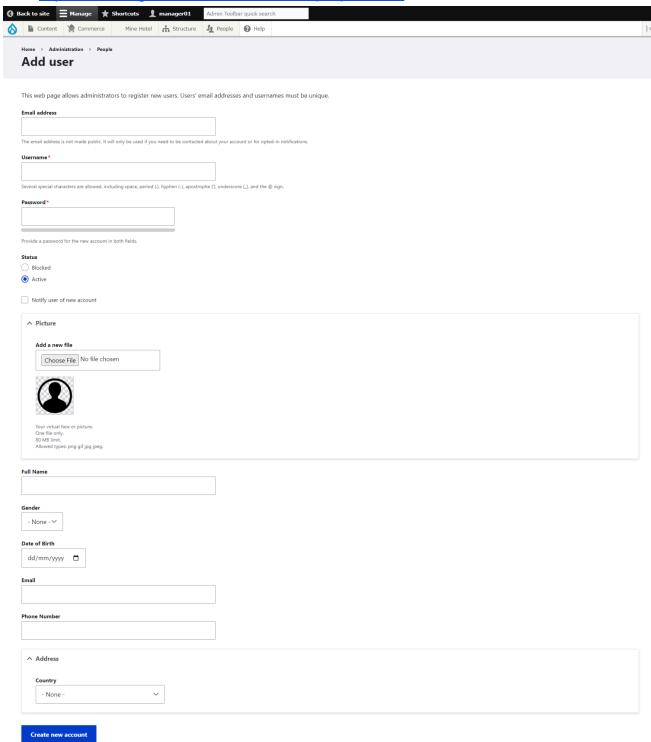






20.1. Add user

URL: https://hotel.stage.mine-rooms.com/admin/people/create

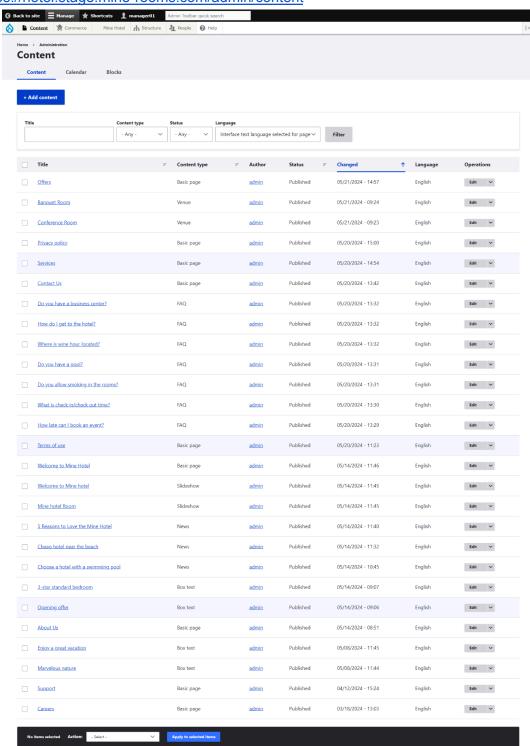






21. Manage Content

URL: https://hotel.stage.mine-rooms.com/admin/content

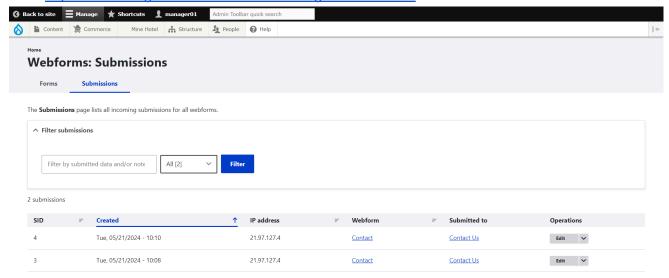






22. Manage Submissions

URL: https://hotel.stage.mine-rooms.com/manage/submissions



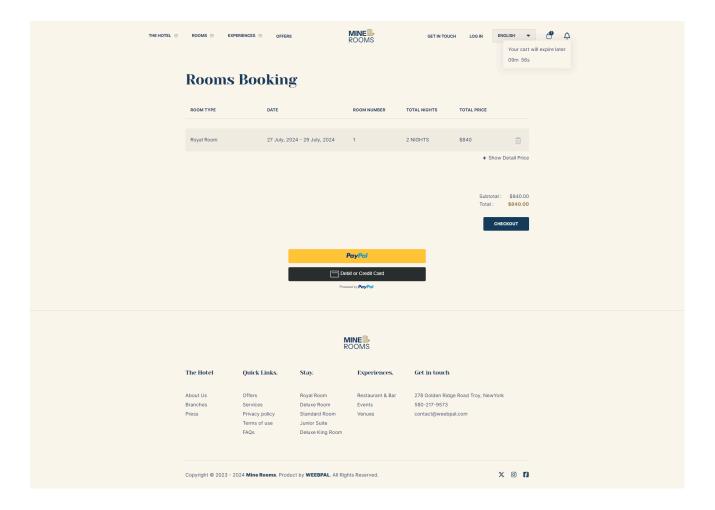




23. Time Reservation Setting

URL: https://hotel.stage.mine-rooms.com/admin/mine-hotel-structure/config/time_settings



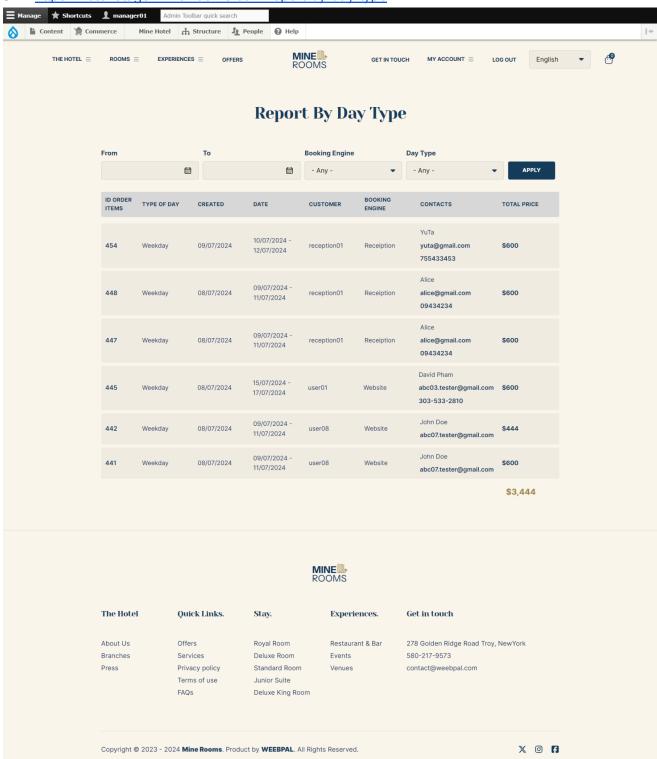






24. Report By Day Type

URL:https://hotel.stage.mine-rooms.com/report-by-day-type

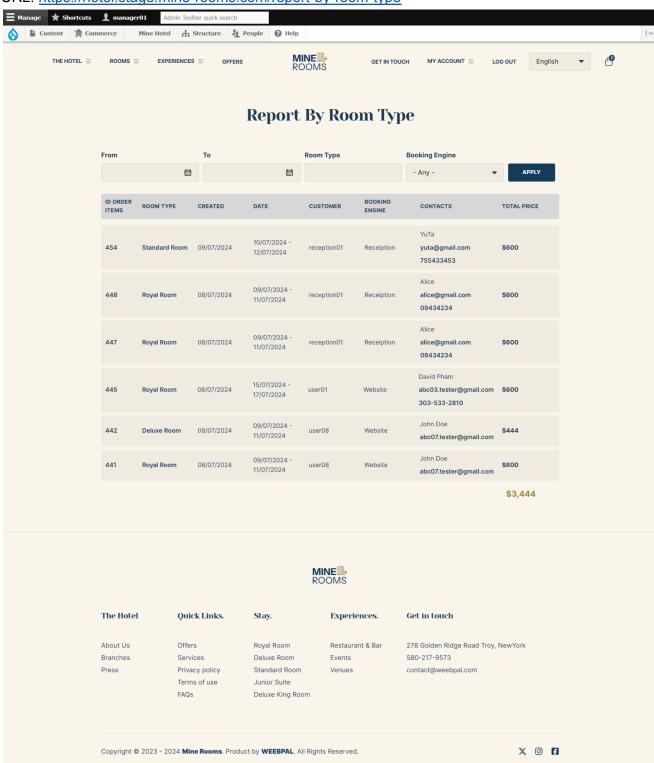






25. Report By Room Type

URL: https://hotel.stage.mine-rooms.com/report-by-room-type







26. Report By Room

URL: https://hotel.stage.mine-rooms.com/report-by-room

